

WASTE MANAGEMENT SERVICES DIVISION

CITIZENS LIAISON COMMITTEE (CLC) – NIAGARA ROAD 12 LANDFILL SITE

Meeting Notes from the Niagara Road 12 Landfill Citizens Liaison Committee held via Teams on November 9, 2023, commencing at 7:00 p.m.

ATTENDANCE

Committee: Ken Durham – (Chair)

Robert Lee -

Councillor Bob Hildebrandt, Town of Pelham

Councillor Don Howe, Town of Grimsby

Councillor Jacob Baradziej, Town of Grimsby

Regrets: Councillor Greg Reimer, Town of Lincoln

Councillor Mike Rehner, Town of West Lincoln

Staff: Andrew Winters, Program Manager, Waste Disposal Operations

Emil Prpic, Associate Director, Waste Disposal Operations & Engineering

Kate Ashbridge, Supervisor, Waste Disposal Operations

Sandy Sawatzky, Waste Management Clerk/Program Administrator

1. Distributed at meeting:

Agenda

Minutes for March 31, 2022, meeting

2. Approval of Agenda:

- The agenda was approved and accepted by the Committee, and the meeting was called to order at 7:05 p.m.

Moved by: All

Seconded by: All

Carried.

3. Approval of Minutes from March 31, 2022:

- A member asked for the reason for the delay in approving the March 31, 2022, minutes?

- Staff –There were two subsequent meetings held after the March 31 meeting, on June 30, 2022 and September 29, 2022, where quorum was not obtained, which delayed the approval of the minutes from the March meeting.

Moved by: Councillor Bob Hildebrandt, Town of Pelham

Seconded by: All

Carried.

4. Business Arising from previous meeting:

- Member asked about the delay in appointing the new committee.
- Staff response – The elections of the Local Area Municipality Council members resulted in a delay of the names being forwarded from the four municipalities to Niagara Region. Also, the Region received a limited response from the public in applying for the committee, thus a second membership application request was issued resulting in a further delay in establishing the committee. Once the names for this committee were received, the Clerk's office prepared a report to Regional Council for approval at the October 2023 Council meeting.
- Member asked with only the four (4) quarterly meetings, is it necessary to wait until the next quarterly meeting to review and approve the meeting minutes?
- Staff response – minutes are distributed a few weeks after each quarterly meeting for review and comments by the members and then approved at the next meeting.
- Member comments – we would like to see more public members join this committee. Ideally, a minimum of three (3) more members, so there is a total of at least five (5) members from the public. Two (2) committee members may know some members of the public who may be interested in joining the committee.

Action: Staff to send the application to the two committee members, to pass on to public members that may be interested, along with the Terms of Reference outlining the commitments involved by joining the committee.

- Member comments - There may be a glitch in the online application process. A public member who was previously on the committee indicated he submitted an online application for this committee but did not hear back from the Niagara Region clerk's office.

- **Action:** Staff to follow up with Clerk's Office regarding possible glitch in the online application system.
- **Action:** Staff to check with the Clerk's office about the process for new public members to join the committee

5. Terms of Reference

- Staff update:
 - Public Works Committee and Council approved the Terms of Reference (TOR) for the CLC committee. (see approved TOR in Appendix "A")
- Members asked who determines if an absence is authorized.
As per page 8 paragraph 11. Absenteeism "Members who miss three unauthorized consecutive meetings shall be deemed to have resigned from the Committee and will be notified of this in writing by the Committee Chair."
Do we look for someone else after 3 absences? Do we re-post the position?
- Staff response – confirmed that the procedure was correct and the TOR are standard language with most Region committees. Niagara Region to follow up with the Clerk's Office and confirm how an absence is authorized.
- Member asked if the Committee Chair is only held by a public member and not a councillor?
- Staff response – the past process is that we look to have a public member as the chair for this committee. The TOR does not identify that it must be a member of the public, but it is the committee that votes on the chair.

Action: Staff to include TOR to any new public member committee interested in joining this committee.

Action: Niagara Region to follow up with the Clerk's Office and confirm how an absence is authorized.

6. Update on Projects for 2023/2024

Office building improvements

- Currently upgrading the admin building, creating office spaces for staff and renovating the meeting room. Anticipate completion by the end of this year and will commence committee meetings at NR12 next year, along with a tour of the site.

Drop-off Depot improvements

- The project involves building a dump pad for trucks and trailers at the edge of the compost pad. Repairs to the drop-off depot wall are also a part of this project.

Compost Pad improvements

- Repairs to the compost pad as a result of 25 years of wear and tear. This includes paving part of the compost pad including the area surrounding the new dump pad.

Other Projects

- Manholes deterioration – cleaning inside manholes and realigning with an epoxy to protect from gases. Project should be completed by end of the year.
- Removal of soil by Marz homes – as part of a new development in Smithville, Marz Homes was in need of clay soil. They have completed the removal of an excess stockpile of soil from cell 5, with additional soils being removed from cell 8 in the spring as part of the next phase. The trucks bypass the scale house, so not to interfere with the operation of the site.
- The removal of the stockpile in Cell 5 will potentially save Niagara Region \$250,00 - \$350,000 as the Region will not have to pay for removal of the soils at a future date.
- Member asked – a couple of weeks ago there were about 20 trucks running out of the landfill and were going into a Rankin job site east of McNeilly Road (Stoney Creek) for a couple of days. Did we charge them?
- Staff response – staff are not aware of soils going to a project east of McNeilly Road. Marz Homes did retain Rankin construction to haul soils for them however, our agreement is with Marz Homes, and they indicated that the soils would be going to their development in Smithville.
- Member - the site in Stoney Creek has no markings of Marz Homes.

Action: Staff to follow up on Marz Homes/Rankin construction hauling soils to their development in Smithville and Stoney Creek (no Marz Homes signs SC)

7. Updates - Tonnages

See Attachment

8. Other Business

- Member pays compliment – “the lady working the by-pass always has a smile and is an ace employee”.
- Member commented on – Green Scene doesn’t tell us what is going to happen as of January 1, 2024 with the transition to Producer Responsibility for the blue/grey box program?

- Staff response – Background provided regarding the blue/grey box program. Province is transitioning to extended producer responsibility with Producers now operating the program. Niagara Region will no longer be involved with the curbside collection of blue/grey box material as of January 1, 2024.
 - Blue/grey box material will be collected by contractors that are hired by the producers. Circular Materials Ontario (Producer Responsibility Organization) are overseeing this program on behalf of the producers.
 - Niagara Recycling Facility was sold by Niagara Region in April 2023 to Emterra. Niagara Region is no longer involved with processing recyclable material.
 - Everyone is hopeful it will be a seamless transition, and residents will not be impacted by the change.
 - Niagara Road 12 will continue to receive blue/grey box material at the drop-off depot.
 - The goal is to have one program across the province making it more efficient and fully transitioned to producer responsibility by 2026.
 - Blue/grey box curbside collection days and material collected will remain unchanged, with the exception of soft cover books, until 2026. Any resident issues with recycling collection will be redirected to the Circular Material contractor.

- Member asked - is there information you can provide on recyclable markets and where it goes? Such as drywall, hard plastic, scrap metal, etc. Any information you can provide or direction on how to find the information would be appreciated.

Action: Niagara Region will provide information and resources for Recycle Processes to send to committee members

9. Next Meeting

- February 1, 2024 (alternate February 8th or 15th, 2024) – in person and/or Zoom.

10. ADJOURNMENT: 8:02pm

Moved by: Councillor Bob Hildebrandt, Town of Pelham
Seconded by: All.

Carried